

COVID-19 Addendum to Behaviour Policy Full Opening September 2020

As always, the behaviour and safeguarding of our pupils is still at the heart of our policy and practice at Trinity Academy. We fully recognise the contribution it can make to protect and support both pupils and staff amid the COVID-19 pandemic. The aim of this addendum to our Behaviour Policy is to inform all stakeholders of the key changes we have made to promote a positive and safe learning environment when we return in September 2020.

During this time, we will maintain our high standards and expectations of all pupils in accordance with our Behaviour Policy to keep everyone safe. Our changes and processes for dealing with behaviour during COVID – 19 are outlined below.

Summary

Trinity Academy is committed to providing a safe, secure and caring environment in which all pupils can thrive and achieve their full potential. This requires the highest possible standards of behaviour from all involved in the school community, including pupils. The culture will be one of zero tolerance and no excuses within a supportive, encouraging environment with a focus on pastoral care for its members. Underpinning this policy are the Trinity Academy Values of Wisdom, Fairness, Courage and Self-Discipline.

The school site has been adapted to offer the safest operating procedures for pupils and staff in accordance with government guidance issued in response to the COVID-19 pandemic and for the full opening of schools in September 2020.

All pupils will continue to adhere to the principles outlined in the Behaviour Policy. In addition, the specific rules below must be followed when pupils return to the Academy.

Please contact Ms Z Chachia (Vice Principal) if you would like to discuss anything in this document.

<u>Behaviour</u>	<u>Expectation</u>	<u>Action</u>	<u>Notes</u>
Attendance	Attendance is compulsory from September 2020 All pupils must attend school every day	The usual rules on school attendance will apply, including: <ul style="list-style-type: none"> parents' duty to secure that their child attends regularly at school where the child is a registered pupil at school and they are of compulsory school age; 	We are aware that some parents and pupils will be anxious about returning to the Academy; The Wellbeing Team will work closely with these families Trinity Academy will follow the official guidance set out in Guidance for full opening: schools regarding attendance

		<ul style="list-style-type: none"> schools' responsibilities to record attendance and follow up absence the availability to issue sanctions, including fixed penalty notices in line with local authorities' codes of conduct 	
Journey to and from the Academy	<p>All pupils must make their way purposefully to and from the Academy</p> <p>Pupils must not go home together in groups or wait for their friends</p> <p>Pupils must not make any unnecessary, recreational stops on their journey to and from the Academy</p>	<p>If pupils are found in direct breach of government and TFL guidelines, the Academy will arrange a meeting with parents to discuss this further. Further actions may include:</p> <p>Talk with the Safer Schools Officer; Talk with the School Nurse;</p> <p>Appropriate sanction</p>	
Punctuality	<p>As the Academy will be operating on staggered start and finish times, all pupils must arrive during their designated time</p>	<p>Pupils who are late to the Academy will be sanctioned appropriately</p>	
Hygiene	<p>Pupils must: Regularly wash their hands with soap and water including: on arrival, before eating, after eating and at any other time a member of staff instructs them to</p> <p>Pupils must not spit at anything or anyone</p> <p>There is to be no physical contact between pupils</p> <p>Pupils must not conduct themselves in any behaviour that could be seen as harmful or unsafe during the COVID 19 pandemic,</p>	<p>Pupils who are displaying any unsafe behaviours may be excluded from the Academy</p> <p>Following an exclusion, a pupil will only be able to return to the Academy once a reintegration meeting with their parent/carer has taken place</p>	<p>All pupils will receive an induction on appropriate behaviour on their return to the Academy. This will include a presentation on the Academy's expectations and the reasons behind them</p> <p>The Wellbeing Team will support pupils on their transition back to the Academy, further explaining why some behaviours are unsafe.</p> <p>Expectations will be repeated regularly</p> <p>A risk assessment will be conducted on individual pupils</p>

	<p>including but not limiting to: coughing deliberately on someone else, not covering their mouth and nose when sneezing, touching other pupils' property/equipment, refusing to follow the Academy's advice and rules on expectations around hygiene</p> <p>Pupils must bring in their own equipment. They will not be allowed to borrow or share equipment with other pupils.</p>		<p>where it is deemed appropriate (based on previous behaviours). Every effort will be made to support these pupils on their return to the Academy</p> <p>All First Form pupils will receive a pencil case with their basic equipment (as per previous years)</p>
Corridor behaviour	<p>Pupils must not engage in boisterous corridor behaviour</p> <p>Pupils must not talk or shout in the corridors</p> <p>Pupils must walk in single file and must keep to the left at all times in the corridors and when using the stairs</p> <p>Pupils must not stop and engage with other pupils in the corridors, on the stairs or in doorways</p> <p>Pupils must make their way to their designated areas in silence and following the appropriate routes set out by SLT.</p>	<p>If a pupil's behaviour is deemed 'unsafe' they may be excluded from the Academy</p>	<p>Unsafe behaviour in the corridors include:</p> <p>Deliberately making contact with another pupil (barging, pushing shoving, slapping, hitting); running; deliberately blocking the corridors; gathering in groups; incidents of aggression and violence</p>
Behaviour in the Classroom	<p>Pupils must enter their classroom in silence</p> <p>Pupils must always be silent when listening to instructions</p> <p>Once instructions have been given, pupils should engage in their tasks.</p>	<p>In addition to this, pupils are expected to adhere to the usual classroom expectations</p> <p>Depending on the severity of the incident, a removal from a lesson may</p>	<p>We understand that some pupils may find it difficult to adjust to a structured learning environment. As ever, we will continue to support our pupils with appropriate Pastoral Care which may include specialist interventions from the Wellbeing Team</p>

	<p>Pupils may interact with each other and the teacher when given permission to do so (usually after the first set of instructions).</p> <p>Pupils must not swear or use inappropriate language in the classrooms or anywhere around the Academy</p> <p>Pupils must listen to, and follow all instructions the first time they are given, without argument</p>	<p>lead to: a day in the Reflection Room or a fixed term exclusion</p> <p>A (virtual) meeting with the teacher and the Head of Year will be necessary</p>	<p>However, this may be a limited resource due to capacity and availability</p> <p>The usual behaviour escalation ladder will apply in the classroom (explicit verbal warning, L1 sanction, L2 sanction, on call) for disruption to learning or pupils who are not fully engaged in their learning</p> <p>An immediate on call will be required for those displaying unsafe behaviours in the classroom</p>
Break and Lunchtime behaviour	<p>The Academy will not be operating family dining until further notice. Instead, pupils will collect their tray directly from the counter</p> <p>Pupils must wash their hands before and after eating. If appropriate, there will be supervision of this</p> <p>Pupils must adhere to the social distancing guidelines during their 'free time'</p> <p>Pupils must listen to, and follow the instructions of members of staff the first time, without argument</p>		<p>Break and lunchtimes will be staggered to minimise the mixing of year groups</p>
Toilets	<p>Pupils will have designated times to use the toilets</p> <p>Pupils must not use the toilets outside of these times unless they have a medical reason</p> <p>Only one pupil per cubicle is allowed</p>		<p>The Academy will issue toilet passes to those with existing medical conditions. The Pupil Welfare Officer should be informed of any newly diagnosed medical conditions</p> <p>There will be a member of staff on duty outside the toilets before the start of the day; during break and lunch and at the end of the day</p>
Fire Evacuation	<p>The usual behaviour expectations during fire evacuations applies</p>		<p>Following these rules during a fire evacuation is very important and failure to do so could put staff and pupils in danger</p>

	<p>Pupils must leave the building and make their way to the Assembly Point in silence and in single file</p> <p>Pupils must line up and remain in silence until they are allowed back in the building</p> <p>They will return to their designated space in silence</p>		
Uniform	All pupils must wear their full Academy uniform	Usual Academy rules and expectations apply	
Rewards	<p>We will continue to reward pupils for exemplary conduct and behaviour for learning through:</p> <p>Phone calls home Assemblies Certificates</p> <p>Reward trips are unable to take place until further notice</p>		
Sanctions	<p>Sanctions will apply to those who do not comply with the Academy's rules and expectations (inside or outside of the classroom)</p> <p>Where appropriate, any pupils engaging in negative learning behaviours, will be given one explicit warning to improve</p> <p>After the warning, pupils must take the opportunity to improve their behaviour or risk facing a sanction at the end of the day</p> <p>In order to protect our pupils and staff, any unsafe behaviour may result in the pupil receiving a fixed term exclusion</p>	<p>Sanctions will be held every day. All sanctions will be written in the pupil's planner and a text message will be sent to parents to inform them of the sanction</p> <p>L1: 20 MINUTES (same day) L2: 40 MINUTES (same day)</p> <p>Consistent and persistent disruptions will result in longer detentions. Parents will be notified of these (24 hours in advance)</p> <p>Pupils may also receive support from</p>	<p>Some examples of 'unsafe behaviours' (immediate removal from the Academy)</p> <ul style="list-style-type: none"> • Spitting at anyone or anything • Coughing deliberately in someone's direction • Sneezing deliberately in someone's direction • Touching another pupil's equipment • Causing fear and distress to others regarding COVID 19 • Refusal to adhere to the social distancing measures • Truancy • Walking out of a class • Physical altercation • Bringing in prohibited items as stated in the Home Academy

		<p>the Pastoral Team or the Wellbeing Team.</p> <p>Parents will be informed of their child's negative behaviour (planners, phone calls, letters)</p> <p>As signed for in the Home Academy Agreement, parents will support the Academy with its sanctions</p>	<p>Agreement and Pupil Code of Conduct</p>
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I have read and understood the Behaviour Addendum. I agree to the measures that are in place to protect pupils and staff at Trinity Academy.

Parent signature _____

Pupil name _____

Pupil signature _____

Date _____